



**Minutes of Meeting of
South Cork Local Community Development Committee (LCDC)
Thursday 26th October 2017 at 10.00am
Council Chamber, Cork County Council, County Hall, Cork.**

LCDC MEMBERS PRESENT:

Name	Organisation	Private (7)/ Public(7)
Cllr. Michael Hegarty (Chair)	Cork County Council	Public
Cllr. Marcia Dalton	Cork County Council	Public
Mr. Declan Daly	Cork County Council	Public
Cllr Ger Keohane	Cork County Council	Public
Cllr. Cathal Rasmussen,	Cork County Council	Public
Mr. Donal O’Liathain	Udaras na Gaeltachta,	Public
Mr. John Lyne	DSP	Public
Ms. Mary O’Leary	Environmental Pillar	Private
Mr. Jimmy Hosford	Agricultural Pillar	Private
Mr. Martin O’Brien	PPN	Private
Mr. Thomas McHugh	Business Pillar	Private
Mr. Sean Hegarty	Avonduh/Blackwater Development Group CLG	Private
Mr. Ryan Howard	SECAD Partnership CLG	Private
Mr. Peter Dineen,	PPN	Private

LCDC MEMBERS APOLOGIES:

Name	Organisation	Private (2)/Public (2)
Mr. Sean O’Sullivan	Head of LEO South Cork	Public
Mr. John Fitzgibbon	Cork ETB	Public
Mr. Brian Williams	Youth Pillar	Private
Vacant	Civic Society	Private

ABSENT: N/A

STAFF IN ATTENDANCE:

Ms. Kay Keegan	LCDC Chief Officer
Mr. Fergal Gough	LCDC Support Officer
Mr. Andrew Lewis	Finance Team
Ms. Maire Ní Thuama	Finance Team

STAFF APOLOGIES:

Ms. Sharon Corcoran	Director of Service
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Welcome and Introduction of New Members

It was noted that a quorum was in place. The chair welcomed all to the meeting and introduced the new LCDC members as follows:

- Mr. John Lyne, Department of Social Protection
- Mr. Thomas McHugh, Cork Chamber

He wished both members well in their new roles.

1. Confirmation of Minutes of the Previous LCDC Meeting of 13th July & 28th September 2017

Minutes of previous meetings of 13th July & 28th September 2017 were proposed by Mr. Declan Daly, seconded by Mr. Jimmy Hosford and approved by the meeting.

2. Matters arising

There were no matters arising.

3. Cork Education and Training Boards Draft Strategy Statement

The LCDC members had been circulated with the Cork Education and Training Boards Draft Strategy Statement. The content of this document was noted.

Ms. Kay Keegan invited members of the LCDC to submit any feedback and advised members that they could send these back submission individually if they wished before Friday 27th October 2017.

Cllr Marcia D'Alton and Mr. Thomas McHugh confirmed that they had already made submissions to same.

4. SICAP

Mr. Andrew Lewis reported on the SICAP Evaluation Tender process timeframe as follows :

TIMEFRAME FOR TENDER EVALUATION

<i>Evaluation Support Event with LCDC staff and Evaluation Team</i>	Monday 25 th September 2017
<i>Tenders downloaded from eTenders</i>	Friday 6 th October 2017
<i>Presentation of Evaluation Plan re SICAP to Evaluation Team</i>	Wednesday 11 th October 2017
<i>LCDC informs Pobal of tenders received</i>	Wednesday 11 th October 2017
<i>Evaluation Team meetings to assess tenders and identify any clarification required from tenderers</i>	12 th October 2017 to 25 th October 2017

<i>Evaluation Team Meeting with LCDC Evaluation Sub Committee</i>	25 th October 2017 & 10 th November 2017 (provisional dates)
<i>Evaluation Sub Committee notifies Pobal of provisional outcome of tender evaluation process</i>	25 th October 2017
<i>Clarification requests issued to tenderers</i>	26 th October 2017
<i>Pobal issue the outcome of National Review to Evaluation Sub Committee</i>	10 th November 2017
<i>LCDC concludes ratification of final tender evaluation forms</i>	17 th November 2017
<i>Tenderers informed of the outcome of their tender</i>	24 th November 2017
<i>Contracts issued by LCDC to the selected Local Programme Implementer</i>	11th December 2017
<i>Contracts signed by LCDC and selected Local Programme Implementer</i>	18th December 2017

Mr. Lewis stated that at the next LCDC meeting the SICAP Sub Group (Evaluation Sub Group) would present recommendations to the LCDC on successful tenderers for the SICAP 2018-2022 contract. As this information was confidential until contracts were issued on 11th December it was a requirement of the process that all members of the LCDC complete an Impartiality and Confidentiality Declaration form. This form was circulated and completed by members at the LCDC meeting.

It was noted that the SICAP Sub Group has held an initial meeting with the Evaluation Team in relation to the South Cork Lot, together with the staff of the Local Community Development Unit. The Evaluation Plan and document templates provided by Pobal will be used in the evaluation process.

Nomination of new member to SICAP Sub-group

Mr. John Lyne, Department of Social Protection was approved to replace outgoing member Ms. Maria Hurley on the SICAP sub-group.

This nomination was proposed by Cllr. Marcia D’Alton, seconded by Cllr Cathal Rasmussen and confirmed by the LCDC.

5. Community Facilities Scheme

Ms. Kay Keegan reported that the recommended list of projects to be funded under this scheme as recommended by the LCDC has now been approved by each of the four South Cork Municipal District Committees.

Notification letters have now issued to both successful and unsuccessful applicants

6. Review of LCDC's

Ms. Keegan advised the LCDC members that the Department are undertaking a review of the LCDCs and would be sending a representative to certain LCDCs around the country as part of the review process. She informed meeting that both South & West Cork LCDC had been selected for same.

Mr Declan Daly proposed that if any individual members had specific issues in relation to the operation of the LCDC that these should be brought forward for consideration in advance of the next meeting date. Members undertook to do same.

7. A.O.B

Ms. Keegan gave an update on the correspondence regarding the National Policy for Equity of Access to Higher Education 2015-2019 and the proposed involvement of the LCDCs in the preparation of these applications for funding. Ms. Hayes had contacted the two Cork Higher Educational Institutions UCC and CIT on behalf of the LCDC and had been advised that the institutions would prefer to engage if and when funding was secured.

8. Date of Next Meeting

Date of next meeting confirmed for Thursday 16th November 2017 at 10:00 a.m.

Meeting Concluded



Meeting Concluded

The Minutes were approved by the South Cork Local Community Development Committee (LCDC)

Date of Meeting: _____

Signed: _____
CHAIRPERSON

Dated: _____