CORK COUNTY COUNCIL

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**PUBLIC CONCESSION TRADING ON CORK COUNTY COUNCIL LANDS – 1st JULY 2024 TO 28TH FEBRUARY 2025.**

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| Name of applicant |  |
| Address |  |
| Telephone no. |  |
| Contact email |  |

**Please tick the box for the location for which you are submitting an application, and the required number licences at each location on adjacent box**

**BANDON / KINSALE MUNICIPAL DISTRICT**

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**Applications cannot be considered unless they meet following Criteria.**

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| **Insurance** | Minimum levels required: - Public Liability €6.5m, Employers Liability €13m. Insurance policies must specifically indemnify Cork County Council for any loss incurred as a result of actions by the service provider. Must provide evidence of this level of cover being in place or a letter from an Insurance company stating that these levels of cover may be put in place if a contract is awarded within one week of the appointment. |  |
| **Tax Compliance** | Must Produce Certificate of Tax ComplianceMust produce a Certificate of payment of local taxes/rates. |  |
| **HSE Registration** | Must produce documentary clear and legible evidence of registration with the HSE, if appropriate. |  |

**Conditions attached to Public Concession Trading – 1st July 2024 to 28th February 2025.**

* 1. Trading shall commence at 9:00 a.m. at the earliest and cease by 21.00p.m.
	2. No overnight storage of vehicles or equipment permitted.
	3. Traders must not trade out onto or on any part of public road.
	4. Atrader trading in a trading space:
1. Shall maintain the trading space in a clean and tidy condition.
2. A trader selling consumable food or drink shall provide litter receptacles and manage litter within the vicinity of their stall.
3. The trading areas denoted on the associated maps are the only locations to be utilised.
4. Shall confine his/her stall and his/her goods, equipment, or other articles to the allotted trading bay space as marked by road lining and signage.
5. Cars or other vehicles (apart from the trading unit) are not permitted within the designed trading area.
6. Shall ensure that any cables shall be covered so as not to cause a danger to the health and safety of other traders or members of the public.
7. If traders wish to share a bay it is their responsibility to make this known to Cork County Council with both applicants signing the application. It should be clearly denoted on the form the schedule for sharing.
	1. All gas cylinders and the associated fixtures and fittings used in conjunction with casual trading stalls shall conform to storage and usage guidelines in accordance with the manufacturers’ instructions and may be subject to spot checks by a member of the Fire Service. The gas cylinders and associated fixtures and fittings shall also conform to the requirements of “Code of Practice 24, Use of LPG cylinders Part 4: 1999, Use of LPG for catering at Outdoor Functions”. Particular attention should be paid to Section 8.3 which sets out that all equipment should be provided with “all necessary instruction/training on installation, testing, operation, emergency action and decommissioning” and Section 9.3: “where the gas cylinder is sited outdoors from the appliance, consideration should be given to placing fire extinguishers adjacent to appliances and gas cylinders”.
	2. Minimum bid amount €1,800.00.
	3. There are 3 bays available. Should there be an over subscription to this scheme whereby traders meet all the criteria and bid the same amounts the selection of the successful traders will be done via a lottery. Traders will be invited to attend this event, to be held in the local council offices, in the interest of transparency.
	4. The Council reserves the right to request traders to vacate the area if required for council operations. Adequate and reasonable notice will be provided for this.
	5. The allocation of bays within the trading area is a matter for the traders. Should traders be unable to resolve this issue the council shall make a decision which is final. Failure to adhere to this decision will result in any license being revoked.
	6. Cork County Council takes no responsibility for any Personal Injury or damage to property caused by the activity and requires that the applicant should hold Public Liability Insurance for at least €6.5million (and Employers Liability of €13m) containing a specific indemnity to Cork County Council.

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| **Please confirm the amount you will pay Cork County Council in respect of a contract for the location specified above.**  | **€** |
| **Signed** |  |  |
| **Date** |  |  |

**Non-compliance with any of the provisos above or with any subsequent conditions of use will result in immediate cancellation of the licence and may result in automatic disqualification from future schemes within the Municipal District.**

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