



A Quick Guide To

# SELF-SERVICE PRINTING

## at Mallow Library

**Black & White** email your document to:

**A4 Print:** [mallowa4bw@printspots.com](mailto:mallowa4bw@printspots.com)

**A3 Print:** [mallowa3bw@printspots.com](mailto:mallowa3bw@printspots.com)



Per Page  
B&W A4

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Colour A4

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Select  
**Release My  
Print Jobs**

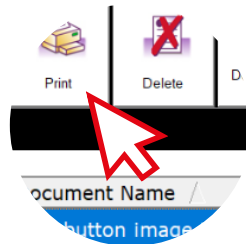


Log in  
with your  
**email  
address**

2

3

Highlight  
your print  
file and  
press **Print**



**Pay** at card  
machine  
and **collect**  
at printer

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