Cork County Council Cost Rental Document Checklist applicable for householders over 18.

Document:

Application Type	If you are married or cohabiting, you will need to make a joint application on the portal.
Photographic ID:	Valid Passport or Passport Card
Proof of Right to Reside in Ireland	For non-EU/EEA applicants, valid copy of Irish Resident Permit, indicating stamp/permission type (e.g. Stamp 4, 1G etc)
Income PAYE Employees	• Payslips for the most recent 3 months, • Employment Detail Summary, (previously known as P60) and • Statement of Liability (P21) for the most recent tax year. Latter two are downloadable from www.revenue.ie/MyAccount
Income Self Employed	Documents for the previous 2 years to include Audited/Certified accounts, Current Tax Balancing Statement and Current Preliminary Revenue Tax Payment Receipt
Income Social Welfare	Statement of total benefits received from Social Welfare for previous 12 months. This may be requested via email from your local Social Welfare/Intreo office.
Proof of Savings and Loans	Bank statements demonstrating incoming wages, salary, social welfare and outgoing rent payments for the most recent 3 months for applicant(s) in sequential date order.
Proof of Address	Any one of the following documents: Current bank statement/credit union statement or utility bill (electricity, gas, internet mobile phone or telephone), clearly showing your name and address and dated within the last 3 months.
Proof of three month's recent rent	Include a note advising how much rent you pay, how often you pay rent, payment method and highlight these payments on the relevant bank account where applicable.
Employer Reference	An employment letter from your current employer, which includes your name, address and date you commenced work and your current salary.
Landlord Reference (if renting) or character reference (for those living at home.)	A self-declaration from you that a reference applicable to you will be provided if you are selected for a Cost Rental house.

Example of type of Document - image type files only, e.g. JPEG, PDF, PNG

Any queries you have, contact affordablehousing@corkcoco.ie;